

PEPIN COUNTY BOARD OF SUPERVISORS MEETING MINUTES
WEDNESDAY, MAY 19, 2010, 7:00 P.M.
PEPIN COUNTY GOVERNMENT CENTER, DURAND, WI

Meeting called to order at 7:00 p.m. by Chairman Peter Adler. He stated that this meeting had been properly noticed per Section 19.84 of the Wisconsin State Statutes.

Clerk Marcia R. Bauer called roll.

District # 1	Adolph Pichler Jr.	present	District # 7	Jon Tappe	absent
District # 2	Daniel T. Weiss	present	District # 8	Sean Scallon	present
District # 3	James Kraft	absent	District # 9	Brent E. King	present
District # 4	Peter Adler	present	District # 10	Joseph Komisar	absent
District # 5	Peggy Schlosser	present	District # 11	Mike Murray	absent
District # 6	Patrick J. Milliren	present	District # 12	George T. Dupre	present

Eight members present. Four members absent: Jon Tappe, Mike Murray, Joseph Komisar, and James Kraft. (Kraft arrived at 7:07 p.m.) Chairman Adler stated these members had called to say that they were unable to be at this meeting.

Others present: Darlene Brunner, Marcia R. Bauer, Larry Krcmar, LaVerne Crapser, Jeanie Crapser, Phil Wicktor, John Andrews, Monica Bauer, Audrey Lieftring, Nancy Richardson, Duane Sinz, and Jackie Schaal.

The Board honored the flag by reciting the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

Chairman Adler made a presentation of a **Plaque of Appreciation to LaVerne Crapser for 28 Years of Service on the Pepin County Board of Supervisors.** (J. Kraft now present)

RECESS. The Board took a brief recess. Cake and coffee were served to honor LaVerne Crapser. Meeting reconvened.

2009 ANNUAL REPORTS

The 2009 Annual Report of the **Pepin County Register of Deeds Office** was presented by Monica Bauer. Motion by Weiss and seconded by Dupre to accept the annual report as presented. Motion carried. Report placed on file for public inspection.

The 2009 Annual Report of the **Pepin County Treasurer's Office** was presented by Nancy Richardson. Motion by Weiss and seconded by Scallon to accept the annual report as presented. Motion carried. Report placed on file for public inspection.

RESOLUTION NO. 6-2010

HUMAN SERVICES SPECIALIST HOURS OF WORK

WHEREAS, the Human Services Department has a Program Assistant position which was recently vacated when Lois Laehn retired effective May 4, 2010, and

WHEREAS, Misty Berg, Human Services Specialist, is currently authorized to work 80% of full-time, and is willing to work additional hours during the time that the Program Assistant position is vacant, and

WHEREAS, the Personnel Committee and Human Services Board recommend that Misty Berg be authorized to work full-time hours during this period of time.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors authorize Misty Berg to work full-time hours and earn full-time benefits for the period of time that the Program Assistant position is vacated.

RESOLUTIONS COMMITTEE

/s/ Norman Murray

/s/ Daniel T. Weiss

/s/ Peter A. Adler

/s/ Joseph Komisar

Motion by Milliren and seconded by Kraft to adopt Resolution No. 6-2010. Human Services Director Phil Wicktor explained that Lois Laehn, Program Assistant, retired May 4, 2010. That position has not been designated as critical, and therefore, requires the approval of the oversight and Personnel committees prior to filling the vacancy. The Human Services Board has authorized the position to be filled at 5.5 hours per day. The Personnel Committee will address the request at their meeting scheduled for May 26, 2010. This resolution authorizes Human Services Specialist Misty Berg to increase her work hours from 80% to full-time to assist with the workload for the period of time that the Program Assistant position is vacant.

Following discussion regarding the filling of this vacancy, roll call vote on Resolution No. 6-2010. Yes 9. No 0. Absent 3. Resolution adopted.

RESOLUTION NO. 7-2010

2010 BUDGET MODIFICATION – SOLID WASTE FUND

WHERE one of the Solid Waste/Recycling site attendants has decided to retire this year, and

WHEREAS his retirement caused the payout of sick leave and vacation balances in accordance with the Pepin County Personnel Code that were not provided for in the original 2010 Budget.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors authorizes the 2010 Budget to be modified as follows:

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
	Solid Waste Fund:			
610-00-49300-000	Surplus Applied	\$ 18,649.00	\$ <u>3,880.00</u>	\$ 22,529.00
	Solid Waste:			
610-00-53630-159	Attendant Wages	12,808.00	1,759.00	14,567.00
610-00-53630-161	Social Security	2,353.00	135.00	2,488.00
610-00-53630-162	Retirement- Co Share	1,464.00	20.00	1,484.00
610-00-53630-163	Retirement-Emp. Share	1,892.00	26.00	1,918.00
	Recycling:			
610-00-53633-159	Attendant Wages	15,035.00	1,759.00	16,794.00
610-00-53633-161	Social Security	2,185.00	135.00	2,320.00
610-00-53633-162	Retirement- Co Share	1,359.00	20.00	1,379.00
610-00-53633-163	Retirement-Emp. Share	1,755.00	<u>26.00</u>	1,781.00
	Total Expenses		<u>3,880.00</u>	

RESOLUTIONS COMMITTEE

/s/ Norman Murray

/s/ Daniel T. Weiss

/s/ Peter A. Adler

/s/ Joseph Komisar

Motion by Schlosser and seconded by Scallon to adopt Resolution No. 7-2010. Finance Director Larry Krcmar explained that this modifies the Solid Waste budget for the benefit payout to a retiring employee, which was not anticipated in the 2010 budget. Roll call vote on Resolution No. 7-2010. Yes 9. No 0. Absent 3. Resolution adopted.

RESOLUTION NO. 8-2010

2010 BUDGET MODIFICATION - CORONER

WHEREAS the Pepin County Coroner has already incurred more expenses this year than what has anticipated in the original 2010 Budget, and

WHEREAS the Pepin County Law Enforcement Committee has reviewed the 2010 Coroner Budget and recommends that the following budget modifications be made.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors authorizes the 2010 Budget to be modified as follows:

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
	General Fund:			
100-00-49300-000	Surplus Applied	\$ 323,472.22	\$ 3,700.00	\$ 327,172.22
	County Coroner:			
100-00-51260-215	Hosp. Chrgs/Autopsies	\$ 630.00	\$ 600.00	\$ 1,230.00
100-00-51260-216	Pathology/Autopsies	2,400.00	2,400.00	4,800.00
100-00-51260-217	Transport Deceased	750.00	<u>700.00</u>	1,450.00
	Total Coroner Increase		<u>3,700.00</u>	

RESOLUTIONS COMMITTEE

/s/ Norman Murray

/s/ Daniel T. Weiss

/s/ Peter A. Adler

/s/ Joseph Komisar

Motion by Milliren and seconded by Schlosser to adopt Resolution No. 8-2010. Patrick Milliren, Law Enforcement Committee Chairman, explained that there have been a higher number of autopsies in 2010, and there would be insufficient funds in the 2010 budget. This resolution modifies the budget by transferring an additional \$3,700.00 into the Coroner account. Coroner Duane Sinz addressed the Board at this time, answering questions regarding the criteria for requesting autopsies. Following discussion, roll call vote. Yes 9. No 0. Absent 3. Resolution adopted.

RESOLUTION NO. 9-2010

2010 BUDGET MODIFICATION – FUND BALANCE TRANSFER

WHEREAS Resolution No. 1-2001 established a Pepin County fund balance policy which calls for transfers of excess funds in the special revenue funds to the general fund, and

WHEREAS the transfers of excess funds were not provided for in the original 2010 Budget.

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors authorizes the 2010 Budget to be modified as follows:

<u>Account Number</u>	<u>Account Description</u>	<u>Current Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
General Fund:				
100-00-49200-000	Transfers From Other Funds	\$ 4,395.00	\$ 287,374.00	\$ 291,769.00
100-00-49300-000	Surplus Applied	327,172.22	(287,374.00)	39,798.22
Human Services Fund:				
210-00-49300-000	Surplus Applied	0.00	280,807.00	280,807.00
210-00-59200-390	Transfers To Other Funds	0.00	280,807.00	280,807.00
Co. Trunk Hwy Fund:				
240-00-49300-000	Surplus Applied	0.00	6,567.00	6,567.00
240-00-59200-390	Transfers To Other Funds	0.00	6,567.00	6,567.00

RESOLUTIONS COMMITTEE

/s/ Norman Murray
 /s/ Daniel T. Weiss
 /s/ Peter A. Adler
 /s/ Joseph Komisar

Motion by Scallon and seconded by Weiss to adopt Resolution No. 9-2010. Finance Director Larry Krcmar reviewed the resolution. He stated that Pepin County adopted a fund balance policy in 2001, which transfers excess funds in special revenue accounts back to the general fund. This resolution transfers \$280,807.00 from the Human Services Fund, and \$6,567.00 from the County Trunk Highway Fund back to the General Fund. There will be \$205,306 of surplus available to be applied to the 2011 budget. Larry informed the Board that, in the ten years since the fund balance policy was adopted, there has been \$2.6 million returned back to the General Fund.

Human Services Director Phil Wicktor asked the Board to consider putting \$15,000.00 of this funding into a reserve to apply towards a 20% match required for replacing one of the two wheelchair vans in the Aging Unit. These vans are very old and have high mileage. A grant may be available in 2011 to fund 80% of the purchase. Larry Krcmar recommended requesting those funds in the budget process for 2011.

Roll call vote on resolution No. 9-2010. Yes 9. No 0. Absent 3. Resolution adopted.

**RESOLUTION NO. 10-2010
 ESTABLISHING SALARY FOR THE 2011-2014 TERM OF OFFICE FOR THE PEPIN
 COUNTY CLERK OF CIRCUIT COURT**

WHEREAS Wisconsin Statute Section 59.22(1) states that the County Board shall, prior to the earliest time for filing nomination papers for any elective office to be voted on in the county, establish the total annual compensation for services to be paid to the officer, and that the compensation established shall not be increased nor diminished during the officer's term, and

WHEREAS nomination papers for the office of Clerk of Circuit Court may be taken out June 1, 2010, requiring the salary to be established prior to that date, and

WHEREAS the Pepin County Personnel Committee has recommended the salary for the Clerk of Circuit Court's 2011-2014 term of office be established as follows:

<u>2011 Annual Salary</u>	<u>2012 Annual Salary</u>	<u>2013 Annual Salary</u>	<u>2014 Annual Salary</u>
\$ 45,923.00	\$ 47,300.00	\$ 47,773.00	\$ 48,251.00

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors does hereby establish the above salary for the Clerk of Circuit Court for the 2011 – 2014 term of office.

RESOLUTIONS COMMITTEE

/s/ Norman Murray
/s/ Daniel T. Weiss
/s/ Peter A. Adler
/s/ Joseph Komisar

Motion by Schlosser and seconded by Kraft to adopt Resolution No. 10-2010. Darlene Brunner reviewed actions and recommendations from the Law Enforcement and Personnel Committees regarding the establishment of the salary for the Clerk of Circuit Court position for the next term of office. The committees adjusted the salary for the years 2011 and 2012 to be the same salary as the other elected offices of Register of Deeds, Treasurer, and County Clerk. The salary for the Clerk of Circuit Court position had been given a lesser percentage raise over the last three years of the previous term than other union and non-union employees in Pepin County. Roll call vote on Resolution No. 10-2010. Yes 9. No 0. Absent 3. Resolution adopted.

RESOLUTION NO. 11-2010

ESTABLISHING SALARY FOR THE 2011-2014 TERM OF OFFICE FOR THE PEPIN COUNTY SHERIFF

WHEREAS Wisconsin Statute Section 59.22(1) states that the County Board shall, prior to the earliest time for filing nomination papers for any elective office to be voted on in the county, establish the total annual compensation for services to be paid to the officer, and that the compensation established shall not be increased nor diminished during the officer's term, and

WHEREAS nomination papers for the office of Sheriff may be taken out June 1, 2010, requiring the salary to be established prior to that date, and

WHEREAS the Pepin County Personnel Committee has recommended the salary for the Sheriff's 2011-2014 term of office be established as follows:

2011	2012	2013	2014
Annual Salary	Annual Salary	Annual Salary	Annual Salary
\$ 60,000.00	\$ 61,000.00	\$ 62,000.00	\$ 63,000.00

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors does hereby establish the above salary for the Sheriff for the 2011 – 2014 term of office.

RESOLUTIONS COMMITTEE

/s/ Norman Murray
/s/ Daniel T. Weiss
/s/ Peter A. Adler
/s/ Joseph Komisar

Motion by Schlosser and seconded by Kraft to adopt Resolution No. 11-2010. Darlene Brunner reviewed the actions and recommendations from the Law Enforcement and Personnel Committees regarding the establishment of the salary for the Sheriff for the next term of office. As with the Clerk of Circuit Court position, the salaries for this position was given a lesser percentage raise over the last three years of the previous term than other union and non-union employees in Pepin County. Roll call vote. Yes 9. No 0. Absent 3. Resolution adopted.

RESOLUTION NO. 12-2010
ESTABLISHING SALARY FOR THE 2011-2014 TERM OF OFFICE FOR THE PEPIN
COUNTY CORONER

WHEREAS Wisconsin Statute Section 59.22(1) states that the County Board shall, prior to the earliest time for filing nomination papers for any elective office to be voted on in the county, establish the total annual compensation for services to be paid to the officer, and that the compensation established shall not be increased nor diminished during the officer's term, and

WHEREAS nomination papers for the office of Coroner may be taken out June 1, 2010, requiring the salary to be established prior to that date, and

WHEREAS the Pepin County Personnel Committee has recommended the salary for the Coroner's 2011-2014 term of office be established as follows:

Coroner for 2011, 2012, 2013, and 2014, shall be compensated on a per call basis as follows:

\$75.00 for first hour or less than an hour per call

\$175.00 for any call over one hour

NOW THEREFORE BE IT RESOLVED that the Pepin County Board of Supervisors does hereby establish the above salary for the Coroner for the 2011 – 2014 term of office.

RESOLUTIONS COMMITTEE

/s/ Norman Murray

/s/ Daniel T. Weiss

/s/ Peter A. Adler

/s/ Joseph Komisar

Motion by Milliren and seconded by King to adopt Resolution No. 12-2010. Patrick Milliren, Law Enforcement Committee Chairman, explained that the Coroner Salary has not been increased for many years.

Coroner Duane Sinz announced that he will not be running for re-election. He stated that Christy Rundquist, who now serves as a Deputy Coroner, will be running for this position. He also informed the Board that application has been made to the State to increase various fees, such as cremation fees, for 2011. Roll call vote on Resolution No. 12-2010. Yes 8. No 1; Sean Scallon. Absent 3. Resolution adopted.

Public Comments on Issues Other Than Agenda Items

There were no public comments on agenda items.

Announcements

Emergency Government Director John Egli has scheduled a tabletop exercise for Pepin County Department Heads to be held at the Government Center on June 30, 2010, from 9:30 a.m. to noon. This will be an exercise on Continuity of Operations in a disaster situation, such as a tornado. A facilitator from the State will run the exercise.

James Kraft requested to discuss the issue of the Durand School Board and Pepin County Board meetings being on the same evening. County Board member Jon Tappe was recently elected to the Durand School Board, which conflicts with his attending County Board meetings. Board members cited various reasons that they wanted to continue with their long-standing meeting date of the third Wednesday of the month. There are other school districts in Pepin County that would have to be taken into consideration if the date were changed, and many meet on Monday evenings. County

Board members ran for these positions knowing the regular dates of the meetings, and changing the date may not work for various members. Following further discussion, motion by Scallon and seconded by Dupre to go on record reaffirming that the County Board will continue meeting on the third Wednesday of the month at 7:00 p.m., as they have over the past numerous years, unless the meeting is cancelled. (The dates for the reorganization and budget meetings are specified by State Statute). Motion carried unanimously.

ANNOUNCEMENTS AND COMMITTEE REPORTS

Committee Chairpersons reported on activities of importance within departments.

ADJOURN

As there was no further business, motion by Weiss and seconded by King to adjourn. Motion carried. Meeting adjourned at 9:15 p.m.

Submitted by,
Darlene Brunner
County Board Assistant

Approved by,
/s/ Peter Adler
Peter Adler, Chairman
Pepin County Board of Supervisors

Certified this 8th day of June, 2010

Marcia R. Bauer
Pepin County Clerk